

Advancement and Communications Intern

This internship is for 10-15 hours per week and supports the Department of Advancement and Communications in various administrative capacities, including:

- Research possible foundations, corporate donors and local businesses for fundraising opportunities
- Write text and assist with layout of various marketing materials
- Assist with special events at the museum
- Assist with content and imagery for our social media channels
- Other development/marketing projects as assigned

Preference for someone with strong writing skills, and basic knowledge of Photoshop, InDesign, and social media tactics.

Send resume to:

Samantha Hoover, Deputy Director of Advancement, Communications, and Administration
at shoover@hrm.org.