

# Curatorial Intern

The Hudson River Museum seeks a Curatorial Intern to work directly with the Chair of the Curatorial Department on projects with the permanent collection and temporary exhibitions.

Duties include, but are not limited to:

- Research into items in the permanent collection
- Object cataloging and data entry in the TMS database
- Utilize JStor and the Archives of American Art to look up scholarly sources for research
- Update and format exhibition checklist information
- Add and update object information on the Museum's Google Arts and Culture website
- Various projects as assigned by Chair of the Curatorial Department

The ideal candidate will have demonstrated ability in art research and a focused work ethic. Proficiency in Microsoft Word, Excel, and Google Docs is preferred. Training will be provided on the TMS database, light art handling, and object cataloging standards.

Interested candidates should send a resume and cover letter in PDF format to Laura Vookles, Chair of the Curatorial Department at [lvookles@hrm.org](mailto:lvookles@hrm.org).