

Per Diem Museum Educator

The Hudson River Museum is looking for a highly motivated, energetic, *per diem* STEM/STEAM museum education professional to be responsible for leading hands-on workshops, in-gallery tours, and other programs for students, families, and adults. Per Diem Educator applicants will be required to complete paid training sessions (training to be determined based on experience of applicant) with the Education staff that focus on inquiry-based learning, tour and teaching techniques specific to the permanent collection, as well as to Hudson Riverama, the Museum's environmental teaching gallery and Glenview, its historic home. After successful completion of the training, the Per Diem Museum Educator must be available four days of the M-F work week, 9am-1pm, in order to lead school and/or adult tours/workshops and to support related administration of tours, booking, and follow up with groups. This position is for the 2019-2020 school year, with potential to extend.

Responsibilities include, but are not limited to:

- Participating in program and lesson plan development as needed
- Coordinating the set-up, required documentation and administration, and breakdown of assigned programs
- Preparing and tracking necessary supplies for said programs
- Leading hands-on workshops for school, teacher (professional development), and other groups
- Leading tours, discussions, and inquiry-based programs in the Museum galleries for various groups
- Attending exhibition training and professional development sessions as required

Successful applicants will have the following qualifications:

- Undergraduate (Graduate preferred) degree in visual arts, art history, art / science / museum education, or an equivalent combination of education and experience in related fields
- Knowledge of and/or interest in contemporary art
- Museum education, arts education, or classroom teaching experience
- An understanding of object- and inquiry-based teaching practices; an embrace of interdisciplinary teaching and learning
- Experience working with youth, families, schools, and adults
- Comfort with using PCs and proficiency with MS Office Suite and with Google Drive and Docs
- Strong organizational, communication, and administrative skills and experience

- A kind, gracious, and flexible attitude, with a sense of humor and a collaborative team spirit
- Proficiency in Microsoft Office, Excel, and Google Drive
- Comfort with personal computers

Compensation: \$16.00 per hour

Staff members receive an HRM ID card, which entitles the holder to free admission to numerous museums and cultural institutions.

Application Instructions

Please send a current resume or CV and a thoughtful cover letter, providing detailed information on your professional experience and training, along with contact information for three references, to employment@hrm.org. Include “Per Diem Educator” in the subject line.

The Hudson River Museum is one of the preeminent cultural institutions in Westchester County and the New York Metropolitan area. Situated on the banks of the Hudson River in Yonkers, New York, the HRM is a place where diverse communities come together and experience the power of art, science, and history.

The Museum offers engaging experiences for nearly every age and interest, with an ever-growing collection of American art; dynamic exhibitions that range from notable 19th-century paintings to contemporary art installations; Glenview, an 1877 house on the National Register of Historic Places; a state-of-the-art Planetarium; an environmental teaching gallery; and an outdoor Amphitheater. The Museum is dedicated to collecting, preserving, exhibiting, and interpreting these multidisciplinary offerings, which are complemented by an array of public programs that encourage creative expression, collaboration, and artistic and scientific discovery.

The Hudson River Museum provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, the Hudson River Museum complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.